



DEVELOPMENT / OPERATIONS PARTNERSHIP MEETING

Thursday, January 24, 2008 8:00am – 12:30

Location: HRDC 1130 N. 22nd Avenue, Phoenix, AZ 85009
Black Canyon Rooms 1 & 2

- Participants:** ITD Group Managers, District Engineers, Sr. Project Managers, Other Stakeholders
- Facilitators:** James Young and Mike Carter
- Please read:** Review Past Meeting Notes & Tracking Sheet
- Please bring:** Tracking Sheet
- Special Note:** There will be coffee, juice and snacks provided and sponsored by the SEO leaders. Lunch will be the responsibility of each person.
- For those attending the L-Team meeting in the afternoon there will be a large sub sandwich, chips, etc. available for a fee. Please contact Lisa Sinclair at 602-712-6880 for inclusion in the sub sandwich lunch.

January 24, 2008

Registration begins at 8:00 am

----- Agenda Topics -----

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| 8:00am | Registration | |
| 8:30 | Convene the Dev/Ops Partnership Meeting | |
| | Welcome and Purpose of the Meeting | Sam Elters |
| | Review the Agenda and Ground Rules | James Young |
| | Announcements and Introductions | Sr. Leaders |
| | Review Charter and PEP Results | Doug Forstie |
| 9:00 | What's New & Different | |
| | Framework Studies | Victor Mendez
Dale Buskirk |
| 10:00 | Certificate of Insurance Requirement (15 min.) | Cindy Eiserman
George Wendt |

10:15	BREAK	
	Status reports from current task teams	
10:30	Project Development Process Manual Update (15 min.)	Vince Li
10:45	SATS Update (15 min.)	Julio Alvarado
11:00	CM@Risk & Job Order Contracting (15 min.)	Julio Alvarado
11:15	Department-wide strategy to deal with private/outside agency requests for construction improvements (The Private Traffic Interchange Manual) (5 min.)	Paul Patane
11:20	Process Improvements/Quality Initiatives updates (20 min.)	Irene Higgs
11:40	Streamline Approval Procedures for Hiring Professional Uncovered Positions (5 min.)	Cynthia Mills
11:45	Engineer In Training (EIT) Program (15 min)	Dorinda Winrow
12:00	Understanding ADOT (Orienting Employee's to Development and Operations areas) (5 min.)	Vince Li
12:05	Guidelines for Highways on BLM and USFS Lands (5 min.)	LeRoy Brady
12:10	Determine Next Steps and Meeting Date, Location	James Young
12:15	Closing Comments, Meeting Feedback	Sr. Leaders and Meeting Participants
12:30	Adjourn the Meeting	

Other Information

Resource Staff:

Mike Carter, ADOT Partnering Office. **Submit power point presentations to Mike no later than January 17, 2008.** Mike can be reached at 602-712-8957.

Peggy Harding, State Engineer's Office. **RSVP your attendance to Peggy no later than January 15, 2008.** Peggy can be reached at 602-712-7391.

Please Note; L-Team meeting starts at 1:30 pm same location